

PERSONNEL COMMISSION

Minutes for April 27, 2023

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on April 27, 2023. The following were present:

Commission Members:

Gloria Bevers, Chairperson

Beverly Patrick, Vice Chairperson

Scott Jones, Member

Staff Members:

David Koll, Executive Director-Human Resources

Christina Macaluso, Classified Human Resources Assistant

Others:

Visitors

Gloria Bevers, Chairperson, called the meeting to order at 4:12 pm.	Call to Order
Visitors Jim Hanlon, Mike Allen, and Veronica Sanchez were welcomed.	
The minutes of the April 3, 2023 regular meeting were considered and approved. (MSC) Patrick/Jones	Minutes Approved
David Koll, Executive Director-Human Resources, reported: <ul style="list-style-type: none">• Cross-training within the department continues as we anticipate changes and needed coverage.• The Administrative Specialist at the front desk is returning to school and our office will support the educational return while filling a couple of days a week as Limited Term.• Mr. Koll, Mr. Allen, and Sharyn Fields recently attended a Recruiting Conference held by SHRM. It was reported that the HR office plans to amend some recruiting strategies as well as offer DOJ authorization forms for fingerprinting purposes.• Our office continues to meet with the District and CSEA to create language that makes sense for both parties.• Mr. Koll intends to spend more time with Mr. Allen, prior to his official start date, and include him on recurring topics in preparation of Mr. Koll's retirement.	Director's Report
Job Announcement(s) for Instructional Assistant-Computers, Instructional Paraprofessional, Instructional Paraprofessional-Intensive Behavior Interventionist, Licensed Nurse, Senior Account Clerk, and Transportation Special Education Aide were considered and approved. (MSC) Patrick/Jones	Job Announcements Approved
Eligible List(s) for Behavior Specialist, Cafeteria Assistant, Delivery Worker, Elementary Counseling Assistant, Instructional Assistant-Bilingual, Instructional Paraprofessional (created 3/31/2023), Instructional Paraprofessional (created 4/17/2023), Instructional Paraprofessional-Intensive Behavior Interventionist, and School Bus Driver were considered and approved. (MSC) Patrick/Jones	Eligible Lists Approved
Seniority List(s) for Cafeteria Assistant, Cafeteria Satellite Manager, Campus Supervisor, Computer Technician, Director-Communications & Community Relations, Instructional Paraprofessional, Maintenance Worker, Network Analyst, Preschool Assistant, School Bus Driver-Type 2, School Office	Seniority Lists Approved

Manager, and Sr Office Assistant were considered and approved. (MSC) Patrick/Jones	
The proposed 2023/24 Tentative Personnel Commission Budget was reviewed.	Personnel Commission Budget Reviewed
The meeting adjourned to Closed Session to consider the evaluation of Executive Director-Human Resources at 4:28 pm.	Closed Session
The meeting reconvened to Open Session at 4:40 pm. There were no comments to report.	Open Session
There were no suggestions or comments.	Suggestions and Comments
The date of the next Personnel Commission meeting is scheduled for May 22, 2023.	Next Meeting
The meeting was adjourned at 4:41 pm.	Adjournment